



# Privacy Statement

VIM B.V. attaches great importance to the protection of your personal data. In this Privacy Statement we want to provide clear and transparent information on how we handle personal data.

We do everything we can to ensure your privacy and therefore take care of your personal data. VIM B.V. shall in all cases comply with applicable laws and regulations, including the general data protection regulation. This implies that in any case we:

- processing your personal data in accordance with the purpose for which they were provided. These purposes and type of personal data are described in this Privacy Statement;
- will take care that processing of your personal data is limited to only those data which are at least necessary for the purposes for which they are processed;
- ask for your explicit consent if we need it for the processing of your personal data;
- have taken appropriate technical and organisational measures to ensure the security of your personal data;
- do not transmit any personal data to other parties, unless this is necessary to carry out the purposes for which they were provided;
- are aware of your rights regarding your personal data, are prepared to point this out to you and respect them.

As VIM BV we are responsible for the processing of your personal data. If you have questions about our Privacy Statement, you can contact us: see details at the bottom of this document.



## Processing of personal data of clients, partners or suppliers

Personal data of clients, partners or suppliers is processed by VIM B.V. for the following purposes:

- Administrative purposes;
- Communication on the assignment and/or invitations;
- Implementing or issuing an assignment.

The basis for this personal data is:

- The assignment or agreement agreed upon.

For the above purposes VIM B.V. can request the following personal data from you:

- First name;
- Surname prefix;
- Surname;
- (Business) telephone number;
- (Business) email address;
- Gender.

Your personal data is stored by VIM B.V. for the aforementioned processing(s) for the period of: during the term of the agreement and after that, only for the financial administration for a period of 7 years maximum.



## Processing of personal data of prospect, stakeholder/lobby contacts and/or interested persons

Personal data of prospects, stakeholder/lobby contacts and/or interested persons is processed by VIM B.V. for the following purpose(s):

- Information provision or contacting in the form of targeted contacts by telephone or email.

Basis for this personal data is:

- Oral permission, issuing of business cards and/or links on LinkedIn;

For the aforementioned purpose(s) VIM B.V. can request the following personal data from you:

- First name;
- Surname prefix;
- Surname;
- Telephone number;
- Email address.

Your personal data will be stored by VIM B.V. for the aforementioned processing(s) for the period of:

- During the period one is considered a prospect, stakeholder/lobby contact and/or interested person.

## Provision to third parties

The information you provide to us may be provided to third parties if necessary for implementation of the above-mentioned purposes.

For example, we use a third party for:

- Providing the Internet environment of the AVG program;
- providing the (financial) administration;
- providing newsletters and invitations;

We never pass on personal data to other parties without a processing contract. With these parties (processors), we naturally make the necessary arrangements to ensure the security of your personal data. Furthermore, we will not disclose the information provided by you to other parties, unless this is legally required and permitted. An example of this is that the police are requesting information from us in the context of an inquiry (personal). In such a case, we must cooperate and therefore be obliged to issue this information. We may also share personal data with third parties if you give us permission in writing.

## Within the EU

We do not provide any personal data to parties established outside the EU.

## Minors

We only process personal data of minors (persons over 16 years of age) if they have been given written permission by the parent, caregiver or legal representative.

## Retention period

VIM BV saves personal data no longer than necessary for the purpose for which it was provided or required by law.

## Security

We have taken appropriate technical and organisational measures to protect your personal data from unauthorized processing, for example, we have taken the following measures;

- All persons on behalf of VIM BV of your data, are kept to secrecy.
- We use a user name and password policy on all our systems;
- We pseudonymize and ensure the encryption of personal data when there is reason;
- We make back-ups of the personal data to be able to recover it from physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees are informed about the importance of the protection of personal data.



## Data rights

You have the right to inspect, rectify or remove the personal data which we have received from you. You can also object to the processing of your personal data (or any part of it) by us or by one of our processors. You also have the right to let us transfer the information you provide to yourself or on your behalf directly to another party. We can ask you to legitimize you before we can answer the above requests.

If we may process your personal data on the basis of a consent given by you, you are always entitled to withdraw this consent.

## Complaints

If you have a complaint about the processing of your personal data, we ask you to contact us directly. If we do not come to an agreement, then you always have the right to lodge a complaint with the “Autoriteit Persoonsgegevens”, this is the supervisory authority in the field of privacy protection.

## Questions

If you have any questions or comments regarding our Privacy Statement, please contact us!

## Contact details

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