



Privacy Statement applicants

VIM BV attaches great importance to the protection of your personal data. In our general Privacy Statement we want to provide clear and transparent information on how we handle personal data of applicants.

We do everything we can to ensure your privacy and therefore take care of your personal data. VIM BV shall in all cases comply with applicable laws and regulations, including the general data protection regulation. This implies that in any case we:

- Processing your personal data in accordance with the purpose for which they were provided. These purposes and type of personal data are described in this Privacy Statement;
- Processing of your personal data is limited to only those data which are at least necessary for the purposes for which they are processed;
- Ask for your explicit consent if we need it for the processing of your personal data;
- Have taken appropriate technical and organisational measures to ensure the security of your personal data;
- Do not transmit any personal data to other parties, unless this is necessary to carry out the purposes for which they were provided;
- Are aware of your rights regarding your personal data, you want to point this out and respect them.

In the context of your application to our company, we would like to point out in particular:



Processing of personal data of applicants

Personal data of applicants are processed by VIM BV for the purposes of the following objective (s):

- recruitment of staff,

Basis for this personal data is:

- Permission

For the above objective(s), VIM BV may request the following personal information from you:

- First Name;
- Surname;
- Telephone number;
- e-mail address;
- Date of birth;
- Information about career history and education
- Any documents sent by applicants

Your personal data will be archived by VIM for the purposes of the abovementioned processing (s) for the period:

- During the period that an application has been made and thereafter a maximum of 4 weeks, unless it is agreed that the application may be kept in portfolio, then a maximum of 1 year.
- Open applications are saved for a maximum of 1 year.

During the retention period, candidates always have the right to inspect the archived data and to correct and / or delete them;

Provision to third parties

The information you provide to us may be provided to third parties if necessary for implementation of the above-mentioned purposes.

For example, we use a third party for:

- Providing the Internet environment of the AVG program;
- Providing the (financial) administration;
- Providing newsletters and invitations;
- Providing the Arbodienst
- Providing the income- and pension insurance

We never pass on personal data to other parties without a processing contract. With these parties (processors), we naturally make the necessary arrangements to ensure the security of your personal data. Furthermore, we will not disclose the information provided by you to other parties, unless this is legally required and permitted. An example of this is that the police are requesting information from us in the context of an inquiry (personal). In such a case, we must cooperate and therefore be obliged to issue this information. We may also share personal data with third parties if you give us permission in writing.

Within the EU

We do not provide any personal data to parties established outside the EU.

Minors

We only process personal data of minors (persons over 16 years of age) if they have been given written permission by the parent, caregiver or legal representative.

Retention period

VIM BV saves personal data no longer than necessary for the purpose for which it was provided or required by law.

Security

We have taken appropriate technical and organisational measures to protect your personal data from unauthorized processing, for example, we have taken the following measures;

- All persons on behalf of VIM BV of your data, are kept to secrecy.
- We use a user name and password policy on all our systems;
- We pseudonymize and ensure the encryption of personal data when there is reason;
- We make back-ups of the personal data to be able to recover it from physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees are informed about the importance of the protection of personal data.



Data rights

You have the right to inspect, rectify or remove the personal data which we have received from you. You can also object to the processing of your personal data (or any part of it) by us or by one of our processors. You also have the right to let us transfer the information you provide to yourself or on your behalf directly to another party. We can ask you to legitimize you before we can answer the above requests.

If we may process your personal data on the basis of a consent given by you, you are always entitled to withdraw this consent.

Complaints

If you have a complaint about the processing of your personal data, we ask you to contact us directly. If we do not come to an agreement, then you always have the right to lodge a complaint with the “Autoriteit Persoonsgegevens”, this is the supervisory authority in the field of privacy protection.

Questions

If you have any questions or comments regarding our Privacy Statement, please contact us!

Contact details

VIM B.V.
The Wel 4b
3871 MV Hoevelaken
The Netherlands
Tel. + 31 (0) 33 87 00 200